

EFSP Local Board Meeting
Wednesday, March 9, 2011
United Way of the Inland Valleys
6215 River Crest Dr., Ste. B
Riverside, CA 92507

Attendees

Daryl Brock	<i>2nd Harvest Food Bank</i>
Isabel Garduno	<i>Catholic Charities (Alternate)</i>
Eva Guenther-James	<i>Regional Access Project Foundation (Alternate)</i>
Dan Anderson	<i>Riverside Community Health Foundation</i>
Debbie Cournoyer	<i>Riverside County Executive Office</i>
Yvette Calbay	<i>Riverside County Housing Authority</i>
Lynne Brockmeier	<i>Riverside County Mental Health</i>
Linda Rogers	<i>Valley Restart Shelter</i>
Jackie Hill	<i>American Red Cross</i>
Craig Redelsperger	<i>Community Connect</i>
Allen Villalobos	<i>Corona/Norco United Way</i>
Karen Patterson	<i>Homeless Advocate</i>
Florita Jones	<i>Homeless Advocate</i>

Absentees

Judith Cox	<i>Regional Access Project Foundation</i>
Belinda Marquez	<i>Catholic Charities</i>
Major Rick Peacock	<i>The Salvation Army</i>
Mary Belardo	<i>Torres Martinez, Desert Cahuilla</i>
Kari Hollis	<i>United Way of the Inland Valleys</i>
Bill Earl	<i>Veteran's Services</i>
Helen Ross	<i>Lutheran Social Services</i>
Rabbi Shmuel M. Fuss	<i>Chabad Jewish Community Center</i>

Guest

Kate Thibault	<i>City of Riverside</i>
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DPSS Staff

Anabel Ramos	<i>Administrative Services Analyst II</i>
Jennifer Rosales	<i>Office Assistant III</i>

- I. Call to Order
Meeting called to order by Daryl Brock at 9:01 AM.
- II. Introductions
Daryl welcomed everyone in attendance and self-introductions were given.

III. Approval of Previous Minutes

Daryl entertained a motion for the approval of the February 9, 2011 minutes. Linda Rogers moved to carry the motion; Dan Anderson moved to second the motion. The minutes were approved with two abstentions.

IV. Old Business for EFSP

a. Board Policy

1. P-1 Question 4: The applicant is primary resident of the home in which rent/mortgage is being paid.

After a brief discussion, it was determined that the clearance form must be signed by all adults listed on the lease/rental agreement.

2. P-1A Question 4: After the first fifteen days of voucher use, the LRO must justify further use of the voucher and identify mitigating factors (case management) in place for the remainder of the allowable thirty days.

Anabel explained that justification is required for all motel voucher extension requests.

b. Mission Statement

The board decided to use the direction of the National Board as the effective Mission Statement.

c. Phase 28 Closeout

We are still awaiting the dates and instructions from the National Board. They have recently sent out website information including new logins and passwords. Anabel passed around the board roster to ensure that all Local Board member information is up to date.

d. Phase 29

We are awaiting notification of the award from the EFSP National Board.

e. Phase 30 – Project Application and Narrative

Copies of the Phase 29 RFP and application were provided. Daryl asked everyone to review and make sure it meets our requirements. He requested that this item be added to April's agenda as the preliminary discussion. Anabel suggested that comments be sent to her via email so that she can gather them to discuss at April's meeting.

f. Universal Intake Forms

Allen Villalobos reported that the universal intake form is currently in the process of being completed. It should be ready in time for Phase 30.

V. Old Business for EHAP

a. Bidders Conference 03/09/2011

Anabel reported that the Bidder's Conference will be held this afternoon. She briefly discussed the score sheet that she created to give applicants a better understanding of how the points are broken down.

b. Grading and Scoring

The EHAP applications are due by April 4th, 2011. Anabel explained that she would like to get the applications out to the graders by the next meeting. She will send out the timeline via email.

Daryl requested that those not submitting applications for funding make themselves available to assist in the grading process. Those that volunteered were: Daryl Brock, Dan Anderson, Florita Jones, Allen Villalobos, and Karen Patterson.

A meeting will be held to discuss a uniform way to grade the applications. Daryl explained that he would like for there to be a general understanding of how everything is going to be scored.

VI. Calendar

The next EFSP meeting will be on Wednesday, April 13th. The May meeting will be held on Wednesday, May 4th, 2011.

VII. Announcements/Other

Craig Redelsperger reported that the *Volunteer Center of Riverside County* has changed its name to *Community Connect*. They also have a new logo. He explained that the name change reflects the services provided in Riverside County. He went on to discuss the registration forms that agencies must submit to be added to the 2-1-1 database. A request was made for Anabel to provide Craig with a list of the EFSP and EHAP funded agencies.

Daryl entertained a motion to make it a requirement that all EFSP funded organizations submit the 2-1-1 registration form with their application. Jackie Hill moved to carry the motion; Dan Anderson moved to second the motion. All in attendance agreed. The motion carried.

VIII. Adjournment

Meeting adjourned by Daryl Brock at 9:31 AM.